



Minnesota P20 Education Partnership Bylaw Changes Governance of ECLDS + SLEDS

Sept 23, 2021

Bylaw Changes

Purpose: To formalize the structures under which ECLDS+SLEDS operate

Changes include:

- ECLDS+SLEDS operates under the governance of the P20 Partnership
- Formalizes Governance bodies for ECLDS+SLEDS (membership, duties)
- Formalizes Research & Data Committees for ECLDS+SLEDS (membership, duties)
- Formalizes administration
 - SLEDS Executive Committee, ECLDS mini-cabinet
 - ECLDS+SLEDS Coordinators

Action – Add Section 2.8 (page 2)

Section 2.8 Longitudinal Data System Governance Committee.

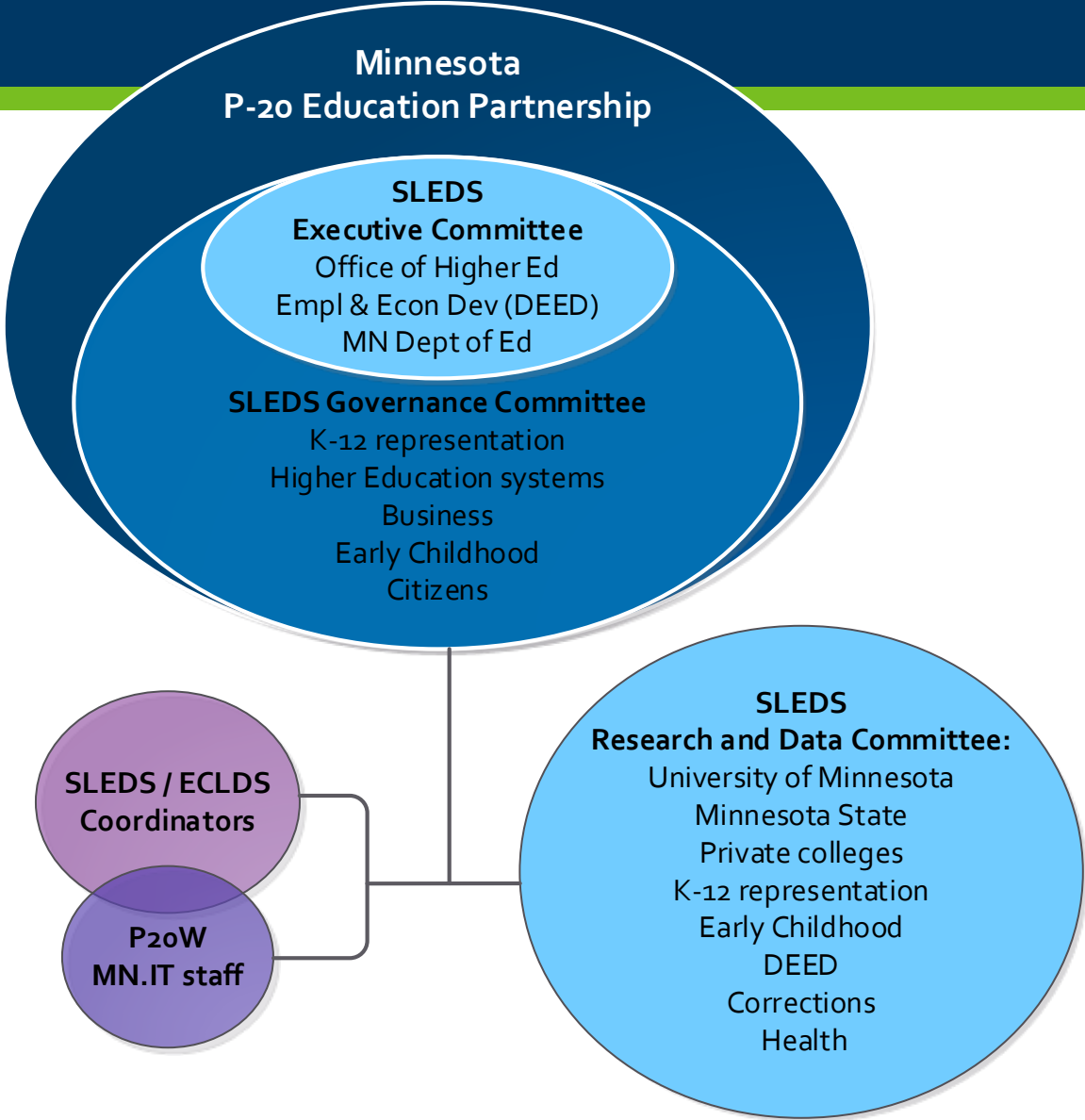
The Partnership shall establish a Longitudinal Data System Governance Committee for the purpose of overseeing the Minnesota Statewide Longitudinal Education Data System and the Minnesota Early Childhood Longitudinal Data System.

SLEDS governance

MN P-20 Education Partnership designated as central authority for data governance (2013 SLEDS; 2019 ECLDS)

- Membership includes state agencies, K-12 associations, higher education systems (public and private), workforce, early childhood, legislative members, business, and the public.

This model is mirrored by ECLDS with early care and education stakeholders.



SLEDS Governance (page 4-5)

Membership - SLEDS Governance Committee

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| 1. Minnesota Department of Education, | 13. Minnesota Private College Council |
| 2. Minnesota Office of Higher Education | 14. private colleges not members of MPCC |
| 3. Minnesota Department of Employment and Economic Development | 15. early childhood, |
| 4. Minnesota Department of Health | 16. and the business community. |
| 5. Minnesota Department of Corrections | These members shall be elected and/or |
| 6. Minnesota Association of School Administrators | appointed by their respective organizations and |
| 7. Minnesota School Boards Association | shall retain membership until their successor is |
| 8. Minnesota Association of Elementary School Principals | elected and/or appointed. |
| 9. Minnesota Association of Secondary School Principals | • Two additional members may be appointed |
| 10. Education Minnesota | by the Partnership to serve a two-year term. |
| 11. University of Minnesota, | These members may not be representatives of |
| 12. Minnesota State Colleges and Universities | the organizations represented by the SLEDS |
- standing membership of the SLEDS Governance Committee.

9/23/2021

sleds.mn.gov | eclds.mn.gov

Duties

1. Set goals or priorities for research using SLEDS data;
 2. Advise on additional data elements to be added to SLEDS for research purposes;
 3. Advise on data security and data privacy policies and practices;
 4. Appoint members to the SLEDS Research and Data Committee;
 5. Review and advise on requests for accessing SLEDS data;
 6. Advise on access to public data in accordance with state and federal laws; and
 7. Advise on stakeholder support and engagement.
- The SLEDS Governance Committee shall meet at least three times each year.

SLEDS Research & Data (page 5)

Membership

- Minnesota Department of Education,
- Minnesota Office of Higher Education
- Minnesota Department of Employment and Economic Development
- Minnesota Department of Health
- Minnesota Department of Corrections
- either Minnesota Association of Elementary School Principals or Minnesota Association of Secondary School Principals
- the University of Minnesota,
- Minnesota State,
- Minnesota Private College Council
- Other Private Institutions,
- early childhood,
- two K-12 representatives

Duties

1. Review proposals for SLEDS-branded web reports, print reports, and other deliverables.
2. Assist in developing research proposals for utilizing the SLEDS data to further state research goals set by the SLEDS Governance Committee.
3. Provide technical expertise and consultation on research methodologies.
4. Develop protocols for maximizing validity and reliability of SLEDS data.
5. Recommend protocols for allowing non-MN.IT staff access to SLEDS data to the SLEDS Governance Committee.
6. Review data requirements for research and evaluation proposals and recommend additional elements to be collected if necessary to meet research requests.
7. Evaluate SLEDS data requests and make recommendations to the SLEDS Governance Committee for approval.
8. Provide technical expertise and consultation on data structure and data linkages for existing and new data.

SLEDS Executive Committee

- Chair of the SLEDS Governance Committee,
- the Commissioners of MDE, OHE, and DEED

Duties

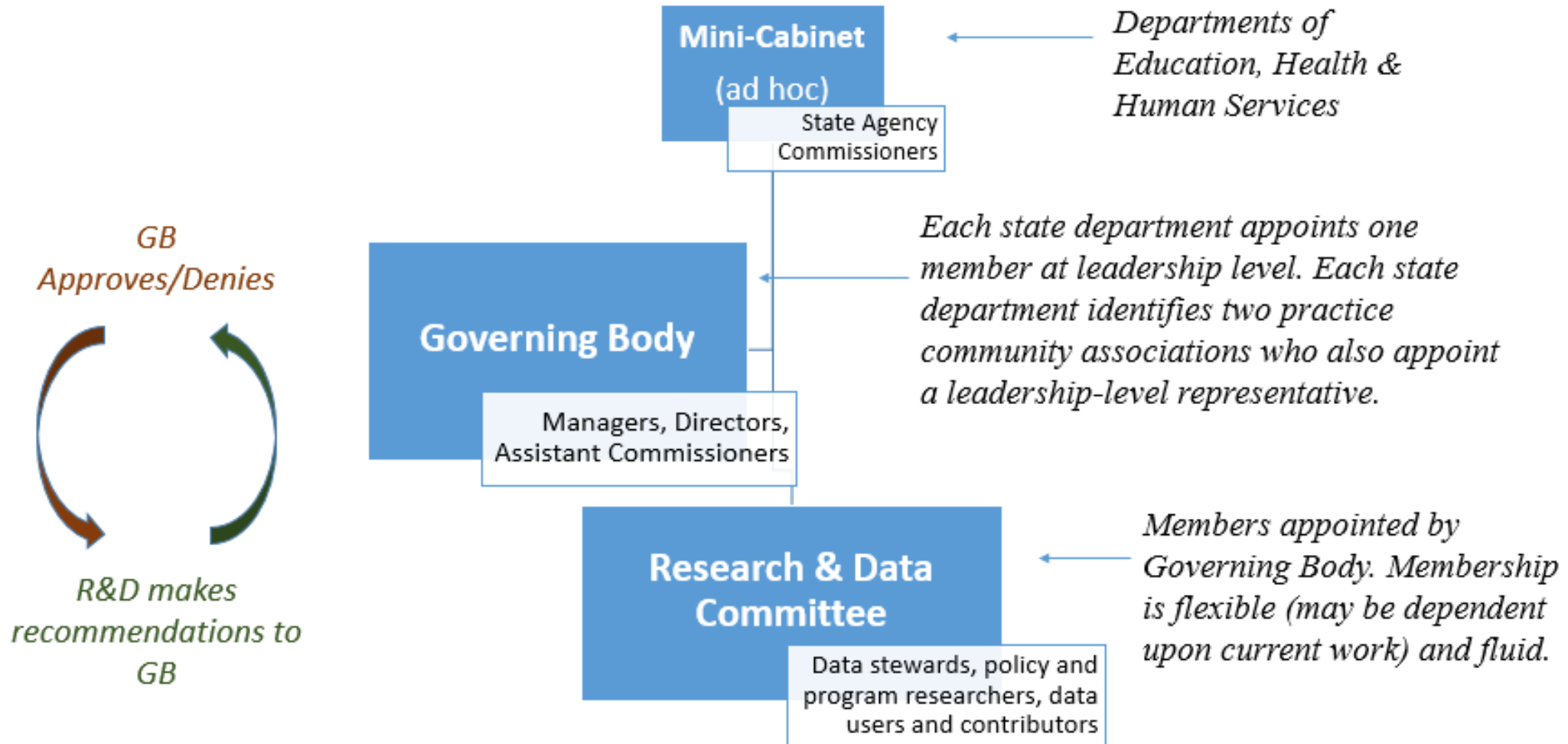
1. Approve data security protocols, and data privacy policies and practices;
2. Secure funding for SLEDS;
3. Advise OHE on SLEDS budget and finance issues; and
4. Approve requests for access to SLEDS data, in accordance with policies established by the SLEDS Governance Committee, federal and state law, and best practices.

Appointed by organizations providing data

Duties

1. Represent respective agencies in SLEDS governance. Keep others at agencies informed of SLEDS work; garner input from others at agencies when needed. Actively participate in governance meetings and decisions.
2. Facilitate the work of the SLEDS Governance Committee and contributing state agencies and organizations providing data and support;
3. Work with MN.IT staff on data security, data privacy policies and practices; and data validation;
4. Respond to data requests and maintain approved user access to data;
5. Produce summary analysis and reports; including developing and updating web products and reports using SLEDS data;
6. Maintain awareness and compliance with FERPA, MGDPA, and other relevant laws, including compliance among SLEDS users with data security and data privacy policies;
7. Work with MN.IT to coordinate data management including: set data standards, define data elements, document data processes, and identify file specifications;
8. Work with the SLEDS Research and Data Committee to facilitate research using SLEDS data;
9. Coordinate the SLEDS Research and Data Committee;
10. Assist in public relations aspects of SLEDS in communication with school districts, charter schools, higher education institutions, and the public; and
11. Work with SLEDS Governance Committee and contributing state agencies and organizations to identify funding opportunities to support SLEDS work.

ECLDS governance



ECLDS Governance (page 7-8)

Membership

- Minnesota Department of Education,
- Minnesota Office of Higher Education,
- Minnesota Department of Health,
- Minnesota Department of Human Services,
- Representatives from six early childhood practice community organizations identified by MDE, MDH, and DHS:
 - Minnesota Head Start Association,
 - Minnesota Child Care Association,
 - Child Care Aware System,
 - Minnesota Association of School Administrators (MASA),
 - Minnesota Elementary School Principals Association (MESPA),

- Minnesota Association for the Education of Young Children (MnAEYC),
- Minnesota Association for Family and Early Education (MNAFEE),
- Minnesota School-Age Care Alliance (MnSACA),
- School Nurse Organization of Minnesota,
- Local Public Health Association,
- Minnesota Public Health Association,
- Minnesota Association of County Social Service Administrators, and the
- Minnesota Administrators for Special Education.

Two additional members may be appointed by the Partnership to serve a two-year term. These members may not be representatives of the organizations represented by the standing membership of the ECLDS Governing Body.

Duties

1. Set state goals and priorities for research and reporting using ECLDS,
2. Approve requests for new data elements to be included in the system,
3. Approve data security protocols,
4. Appoint ECLDS Research and Data Committee members,
5. Approve requests for accessing data,
6. Ensure data access within data privacy laws, and
7. Approve designs for analytics and portal access.

ECLDS Research & Data (page 8-9)

Membership

- one representative from each of MDE, OHE, MDH, DHS,
- and representatives from six early childhood practice community organizations

Duties

1. Review proposals for ECLDS-branded research and evaluation web reports, print reports, and other deliverables.
2. Develop research and evaluation proposals for utilizing the ECLDS data to further state research goals set by the ECLDS Governing Body, including identifying policy questions and data elements;
3. Provide technical expertise and consultation on research methodologies;
4. Develop protocols for maximizing the validity and reliability of ECLDS data;
5. Recommend protocols to the ECLDS Governing Body for allowing non-MN.IT staff access to ECLDS data;
6. Evaluate research proposals and make recommendations for approval to the ECLDS Governing Body; and
7. Provide technical expertise and consultation on data structure and data linkages for existing and new data.

Mini- Cabinet

(page 7)

The ECLDS Mini-Cabinet, comprised of the Commissioners of MDE, DHS, MDH, and OHE,

determines action to take in the event the ECLDS Governing Body cannot make a consensus decision.

ECLDS Data Coordinators (page 9) - Appointed by organizations providing data

1. Represent respective agencies in ECLDS governance, keep others at agencies informed of ECLDS work, garner input from others at agencies when needed, and actively participate in governance meetings and decisions;
2. Work with MN.IT staff on data security, data privacy policies and practices, and data validation;
3. Maintain awareness and compliance with the Family Educational Rights and Privacy Act, Minnesota Government Data Practices Act, and other relevant state and federal privacy laws, including compliance with data security and data privacy policies;
4. Work with the ECLDS Research and Data Committee to coordinate data management including: document data elements, document data processes, and identify file specifications;
5. Work with the ECLDS Research and Data Committee to facilitate reporting using ECLDS data;
6. Assist in public relations aspects of ECLDS in communication with early care and education organizations, and the public; and
7. Work with the ECLDS Governing Body to identify funding opportunities to support ECLDS work.